## Training programs related to Cargo and Freight Agents

## Alaska Career College

Business Administration and Computer Technology, AAS Business Office Technology Specialist, Certificate

## **Alaska Computer Business Solutions LLC**

Access 2007: Microsoft Certified Application Specialist

Access Boot Camp Access Level 1 Access Level 2 Access Level 3

Access Level 4
Acrobat XI Level 1
Acrobat XI Level 2
Administrative Clerk

Excel 2007: Microsoft Certified Application Specialist

Excel Level 1 Excel Level 2 Excel Level 3

Outlook 2007: Microsoft Certified Application Specialist Word 2007: Microsoft Certified Application Specialist

Word Level 1 Word Level 2 Word Level 3

## Alaska Job Corps

Office Administration

## **Alaska Teamster-Employer Service Training Trust**

Hazardous Material Transportation Specialist Transportation Awareness; 49 CFR 172.704

#### Alaska Technical Center

Clerk/Receptionist Workplace Basics

## **Alaska West Training Center**

Hazardous Materials Transportation Basic - HMT02

Hazardous Materials Transportation by Air Basic - HMT04

Hazardous Materials Transportation by Air Recurring - HMT05

Hazardous Materials Transportation General Awareness - HMT01 Hazardous Materials Transportation Infectious Substance - HMT10

Hazardous Materials Transportation Recurring - HMT03

Hazardous Materials Transportation Waste - HMT08

Transportation Specialist - ER10

# Alaska's Institute of Technology (AVTEC)

## **Amundsen Education Center**

Administrative Assistant
Computer and Information Processor
Computer Literacy
General Office Clerk
Microcomputer Workshops
Office Education Short Course

#### **Beacon OHSS**

IATA Awareness Level Training IATA Dangerous Goods Training

### **Center for Employment Education**

Hazardous Materials Transportation Specialist

## Charter College, Anchorage

Computerized Office Specialist, Certificate

### Charter College, Wasilla

Computerized Office Specialist, Certificate

### **Embry-Riddle Aeronautical University**

Aviation Security, BA

### **Environmental Management Inc**

Hazardous Materials Transportation 12 Hours, Certificate Hazardous Materials Transportation 24 Hours, Certificate Hazardous Materials Transportation Refresher, Certificate

## **Galena Interior Learning Academy**

Computer Science

## **Ilisagvik College**

IC3 - Internet and Computing Core Certification, Certificate

## **Literacy Council of Alaska**

**Computer Literacy** 

### **North Star Computing**

Basic Computer & Office Skills Intermediate Computer & Office Skills

### **Northern Industrial Training**

DOT 49 CFR Hazardous Material training: Ground/Air, Anchorage DOT 49 CFR Hazardous Material training: Ground/Air, Palmer

# **University of Alaska Anchorage**

Desktop Publ & Graph, OEC Office Foundations, OEC Office Technology, OEC

#### University of Alaska Anchorage, Kenai

Admin Office Supp, OEC Desktop Publ & Graph, OEC Office Foundations, OEC Office Technology, OEC

## University of Alaska Anchorage, Kodiak

Admin Office Supp, OEC Desktop Publ & Graph, OEC Office Foundations, OEC Office Technology, OEC

### University of Alaska Anchorage, Mat-Su

Admin Office Supp, OEC Desktop Publ & Graph, OEC Office Foundations, OEC Office Technology, OEC

### University of Alaska Southeast, Juneau

Admin Office Supp, OEC

## University of Alaska Southeast, Ketchikan

Admin Office Supp, OEC

### **Vocational Training and Resource Center**

Advanced Microsoft Access
Advanced Microsoft Excel
Advanced Microsoft Outlook
Advanced Microsoft Word
Excel 2013 VBA
Internet Search Techniques
Introduction to Adobe Acrobat 9.0 Pro
Introduction to Computers & Windows
Introduction to Microsoft Access
Introduction to Microsoft Excel
Introduction to Microsoft Outlook 2010
Introduction to Microsoft Word
Introduction to OneNote 2013

IC3 Computer Fundamentals Certification (IC3) Introduction to MS Access - Quick look Introduction to MS Excel Introduction to MS Windows Introduction to MS Word

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